

To all Guardians and Parents:

Principal Sato Tomoko  
Chiba Public Elementary School

### Regarding School Attendance when a Storm Warning has been Announced

It is my hope that this letter finds all guardians and parents in good health. Please let me take this opportunity to thank you for all of your support of our academic endeavors at this school.

This letter is to inform you that all public schools in Chiba City are to close temporarily and follow emergency protocol when a storm warning is put into effect in Chiba City.

Accordingly, we ask for your understanding as our school introduces the following guidelines:

1 Guidelines for when a “Storm Warning” has been put into effect:

- If a “Storm Warning” is in effect as of 7:00 a.m., please stay at home.
- If the warning is still in effect at 11:00 a.m., school will be temporarily closed that day.

(1) If the warning has been cancelled by 11:00 a.m., school will be in session as of that afternoon. Please eat lunch at home and come to school by 1:00 p.m. There will be no refund for school lunch for that day. Thank you for your understanding.

(2) If the warning is cancelled by 7:00 a.m., school will be in session as usual. Please be careful as you make your way, however, as there may be some aftereffects of the storm in the area.

(3) If a Storm Warning is announced after school has begun, it may be necessary to change classes and leave school by picking up children from school. In this situation, the school will contact each family and decide the safest course of action.

2 Protocol for other emergency warnings (Torrential rains, Flooding, Blizzards, etc.):

Please continue to use your best judgment to decide whether or not to send your child to school.

If you call the school at a later date, your child will not be marked absent or late for the missed day.

3 Safety Instructions

The school will do its best to address any concerns related to emergency weather situations such as flooding, torrential rains, strong winds, blizzards, etc., but we ask for your cooperation in observing the following safety measures at home.

(1) Be sure to warn your child about what they should be careful of when going to school during heavy rains, flooding, or a typhoon. They should be cautious of their surroundings and belongings.

(2) Even if emergency warnings have been cancelled or the weather improves, there are still risks associated with rivers overflowing, landslides, etc. Please be sure to instruct your child to follow a safe route and help prevent any accidents. Should an accident occur, please contact the school as soon as possible.

(3) In the event that your child be late or leave school early because of a weather emergency, please keep in close contact with the school (homeroom teacher) and take all necessary precautions to make sure your child is safe.

※ Please read and keep this sheet for future reference, in case of an emergency situation.

**【Instruction Chart】**

	Emergency Situation Announcement	What Parents/Guardians Should Do	What The School Will Do		
			Classes	Lunch	Attendance
Before Coming to School	Storm Warning in Effect as of 7:00 a.m.	Parents should keep their child at home	Only A.M. Classes Cancelled	All lunches cancelled	No Late or Absent records will be kept.
	Storm Warning in Effect as of 11:00 a.m.		School Cancelled		
	Storm Warning Cancelled by 11:00 a.m.	Arrive at School by 1:00 p.m.	A.M. Classes Cancelled		
	Torrential Rain or Flood Warnings <i>but no</i> Storm Warning	If the parent believes it is safe, they can send their child to school.	Normal Schedule	Normal Schedule	No Late or Absent Records if the parent notifies the school.
The school will not contact you.					
After Arriving	Storm Warning	Wait for Instructions from the School	①End classes early, send home. ②Contact Parents	Depends on the Situation	No Early Absence or Dismissal Records will be kept.
	Torrential Rain, Flood Warnings		【Same as above】 School will relay information by contact network.		
※Regarding Picking up Children from School (for Elementary School Students) • Guardians should pick up their children after confirming with the school contact network. • If somebody other than the parent or guardian must pick the child up, please contact the school first. Without confirmation, the school may not permit the child to leave with that person.					

A “Storm Warning” can be issued for all of Chiba Prefecture or only Chiba City.

For more weather updates, you can check the TV or radio, but please also use the Chiba City Homepage at: <http://dim2web01.wni.co.jp/chibacity/warntable/index.html> for the latest weather/emergency information.